

Reporting Hazards and Safety Concerns

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Step 1: Notify your supervisor of any safety and health hazards or concerns immediately. The supervisor will make every effort to resolve the concern in a timely manner.

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Step 2: Safety and health concerns that are not resolved to the satisfaction of an employee by the supervisor will be reported to a safety and health committee member within the program/department/area. The committee will attempt to resolve the concern.

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Step 3: If programs/ departments / areas are unable to find acceptable solutions to safety and health issues, they may consult with Occupational and Environmental Safety & Health (OESH) at anytime.

Note: The Right to Refuse Dangerous Work may be exercised following Step 1 for work involving safety and health risks that are not normal for the job and will cause immediate and serious, or long term effects on your safety and health or the safety and health of others

