

Le français en milieu de santé

Registration Form - FALL 2024

Prog. 1 Prog. 2



Please fill out form and then print.

Santé en français offers these courses through
Université de Saint-Boniface's Continuing Education Division.

- Former Student** – Last level completed: _____
- New Student** – I have some French, but I am unsure of my level.
- New Student** – I am a true beginner.

IMPORTANT NOTICE: Classes start the week of September 16, 2024.

Most classes will be held through remote learning technology

- Registration must be received by **August 19, 2024**
- Please send the completed application to fls@wrha.mb.ca
- Your **\$50 payment** can be made by E-transfer with the email administration@santeenfrancais.com once you've received email confirmation that you have been accepted. Please use the word **FRENCH** as the code and add your full name in the notes.

LEVEL	*Most classes will be held through remote learning technology /Zoom*			
<input type="checkbox"/> Beginner 1 – in person	MONDAYS*	September 16 to December 9	5 pm – 8:15 pm	
		<small>* no class Sept. 30, Oct. 14 and Nov. 11</small>		
<input type="checkbox"/> Beginner 1 - online	TUESDAYS	September 17 to November 26	5 pm – 8 pm	
<input type="checkbox"/> Beginner 2 - online	MONDAYS*	September 16 to December 9	5 pm – 8:15 pm	
		<small>* no class Sept. 30, Oct. 14 and Nov. 11</small>		
<input type="checkbox"/> Beginner 3 - online	THURSDAYS	September 19 to November 28	5 pm – 8 pm	
<input type="checkbox"/> Beginner 4 - online	THURSDAYS	September 19 to November 28	5 pm – 8 pm	
<input type="checkbox"/> Low Intermediate - online <i>(Motiver les autres avec compassion)</i>	WEDNESDAYS	September 18 to November 27	5 pm – 7 pm	
<input type="checkbox"/> High Intermediate - online <i>(Aider sa communauté)</i>	TUESDAYS	September 17 to November 26	5 pm – 7 pm	
<input type="checkbox"/> Avancé - online <i>(Médiasphère)</i>	WEDNESDAYS	September 18 to November 27	5 pm – 8 pm	
<input type="checkbox"/> Cercle de conversation intermédiaire - online	MONDAYS*	September 16 to December 9	5 pm – 6:15 pm	
		<small>* no class Sept. 30, Oct. 14 and Nov. 11</small>		
<input type="checkbox"/> Perfectionnement – online <i>(Communication professionnelle)</i>	WEDNESDAYS	September 18 to November 27	6 pm – 9 pm	
<input type="checkbox"/> Perfectionnement - online <i>(Vers un monde meilleur)</i>	THURSDAYS	September 19 to November 28	6 pm – 9 pm	
<input type="checkbox"/> Cercle de conversation – Perfectionnement - online <i>Limited to people registered in Perfectionnement</i>	TUESDAYS	September 17 to November 26	6 pm – 8 pm	

Last name _____ First name _____ Home phone number _____ Work phone number _____ Cell phone number _____

Address _____ City/Province _____ Postal code _____

Place of employment _____ Occupation _____ Name of your workplace manager _____

Personal e-mail address _____ Work e-mail address _____

PLEASE CHECK YOUR E-MAIL REGULARLY AS COURSE CONFIRMATIONS WILL BE SENT BY E-MAIL.

Please be sure to check your "junk e-mail" folder as sometimes a new email address can be tracked as spam.

I HAVE READ AND UNDERSTAND THE INFORMATION SHEET PROVIDED BY SANTÉ EN FRANÇAIS. I AM COMMITTED TO ACTIVELY PARTICIPATE IN 24 OF THE 33-HOUR COURSE OR 16 OF THE 22-HOUR COURSE. PLEASE CHECK BOX.

Please check your answers:

Your position is: permanent term: if so, since when _____ full-time part-time If PT, EFT _____

Your position is designated bilingual: yes no

You are in direct contact with: patients residents clients the public other _____

CONSENT

By registering for this course, I consent to Santé en français and Université de Saint-Boniface sharing information about my enrolment status, my presence in class, and my final results with my employer.

This personal information is being collected under the authority of *The Université de Saint-Boniface Act*. It will be used for the purposes of administering *Le français en milieu de santé* and *Telehealth* programs. It will not be used or disclosed for other purposes, unless permitted by the *Freedom of Information and Protection of Privacy Act* (FIPPA). If you have any questions about the collection of your personal information, contact the FIPPA/PHIA Coordinator's Office (204-237-1818, extension 398), Service des archives de l'Université de Saint-Boniface, 200 De la Cathédrale Avenue, Winnipeg, MB R2H 0H7.

French Language Training (FMS)

FALL 2024

INFORMATION SHEET

The objective of the program is to develop employees' linguistic abilities and to encourage them to apply for and work in a designated bilingual position in order to ensure quality services in French in Manitoba.

In a few words please indicate why you wish to take the French In A Health Setting course?

CRITERIA

To be eligible for French-language training for *Français en milieu de santé*, employees must:

- Be employed in a designated position, facility, program or department throughout the duration of the course;
- Be employed in a permanent position or employed in a term position for more than 1 year;
- Be employed in a position that has direct contact with patients, residents, clients or the general public;
- Be committed to actively participate in a minimum of 24 hours of the 33 hours required for Beginner, Advanced and Perfectionnement classes per session regarding French-language training in order to achieve bilingual status.
- Be committed to actively participate in a minimum of 16 hours of the 22 hours required for Intermediate courses per session regarding French-language training in order to achieve bilingual status.

REGISTRATION

- French language courses are provided free of charge by SANTÉ EN FRANÇAIS.
- A **non-refundable** deposit of \$50 is required from every registrant to cover administration and coordination fees.
- If applicable, the \$50 registration fee can be paid by the employee professional allowance. Please ask your manager/supervisor for more details.
- E-transfers are to be sent to administration@santeenfrancais.com with the word **FRENCH**.

PROCEDURE

- After reading the Information Sheet, eligible employees should fill out a registration form and submit it to their FLS coordinator or contact person **prior to the deadline**.
- The coordinator or contact person will forward student registration form to SANTÉ EN FRANÇAIS.
Please do not forward these directly to the language training facility.
- **E-transfers** can be sent once you have received your course confirmation.
- The language training facility will contact learners by e-mail to confirm course particulars such as start date, time and location approximately one week prior to course start date.

ACCESSIBILITY

- This document available in alternate formats upon request.
- Please let us know if you require accommodations to remove barriers to participation.

Important contacts:

REGISTRATION INFO

(Deadline – August 19, 2024)

Lise Alcock, Francophone Health Coordinator

431-276-8752

COURSE COORDINATION

(Missed class, content, questions & concerns)

Kristopher Noseworthy, Université de St-Boniface

(204) 237-1818, ext. 495

SANTÉ EN FRANÇAIS reserves the right to accept or reject French-language training requests. All decisions are FINAL.