

MASH Monthly Safety Talk

Injury/Near Miss Reporting

The Internal Responsibility System is the underlying philosophy embedded into the legislation that ensures everyone in the workplace – employers and employees; are responsible for their, and their co-worker’s safety.

Remember three basic facts:

1. Incidents are caused
2. Incidents can be prevented if the causes are eliminated
3. Unless all the causes are eliminated the same incident may happen again

Incident	Near Miss
Unplanned undesired event that results in... <ul style="list-style-type: none">• Illness/Injury• Property/Equipment Damage• Environmental Contamination	Has the potential to result in (story that starts with “Just about...”) <ul style="list-style-type: none">• Illness/Injury• Property/Equipment Damage• Environmental Contamination

All incidents **must** be reported to your supervisor/manager as soon as reasonably possible by following the Injury/Near Miss Process. Remember if it isn’t reported/documented it didn’t happen!

How Do I Report an Injury/Near Miss?

1. Report to supervisor/manager/FOM
2. Call the OESH INM Intake line at 204-940-8482
3. If the employee will be missing time from work due to a work-related injury/illness **or** seeking medical treatment then a report must be made to the Workers Compensation Board (WCB) by the employee.

All **Serious Incidents** must be reported to the Workplace Safety and Health Division of the province as soon as reasonable by the employer by calling 204-957-SAFE (7233). Examples of:

- In which a worker is killed or a worker suffers:
 - an injury resulting from electrical contact,
 - unconsciousness as the result of a concussion,
 - a fracture of his or her skull, spine, pelvis, arm, leg, hand or foot,
 - amputation of an arm, leg, hand, foot, finger or toe,
 - third-degree burns,
 - permanent or temporary loss of sight,
 - a cut or laceration that requires medical treatment at a hospital (stitches, staples, glue)
 - asphyxiation or poisoning; or
 - the collapse or structural failure of a building, structure, crane, hoist, lift, temporary support system or excavation,
 - an explosion, fire or flood, an uncontrolled spill or escape of a hazardous substance, or
 - failure of an atmosphere-supplying respirator

For more information please contact
Occupational and Environmental Safety & Health (OESH) at
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