Winnipeg Regional
Health Authority
Caring for Health

Office régional de la
santé de Winnipeg
À l'écoute de notre santé

Safety Talk

Injury/Near Miss Reporting – What Needs to Be Reported

Purpose

The purpose of the OESH - Injury Near/Miss (INM) Process is to identify hazards that have resulted in an injury to staff (incident) or had the potential to cause harm (near miss). By identifying hazards through this reporting process, the aim is to improve safety and reduce the risk by implementing appropriate control/ safety measures.

Examples of what needs to be reported include:

| INM Category	Examples
Verbal / Physical Assault	• Patient threats, offensive language, or profanities used toward staff • Staff punched/kicked/grabbed/pushed by patient • Objects being thrown at or used to hit staff
Musculoskeletal Injury	• Staff injury related to patient handling (not using appropriate equipment such as sliders, insufficient # of workers for transfer, improper technique, or incorrect transfer used for the patient) • Material handling incidents (Picking up a heavy item, performing repetitive tasks, overreaching, overfilling linen carts, pushing heavy carts
Slip / Trip / Fall	• Slipping on icy sidewalks, tripping over obstacles/items
Struck / Bumped / Banged / Hit by / Rubbed / Abraded	• Hitting head on overhead shelving, hitting body part against object (railing/cart), equipment rolling over foot, walking into fixed objects
Chemical Substance Exposure	• Poor ventilation, breathing in vapors/fumes, direct contact with chemicals
Occupational Disease / Exposure	• Exposure to communicable disease
Blood/Body Fluid Spill/Splash	• Blood splashes, being spit at by the patient
Contact with Sharp Object	• Cutting finger with knife/box cutter/blade, sharp glass, cutting skin, etc.
Near Miss	• Anything that had the potential to cause harm/ damage
Damage to Equipment/ Facility	• Fires, explosions, property damage, collision, etc.

Please scan the QR code or the link to find more information about your site - specific INM reporting process.

[Injury/Near Miss (INM) Reporting - WRHA Professionals](#)

For further information please contact:
Occupational and Environmental Safety & Health (OESH) at
oesh@wrha.mb.ca

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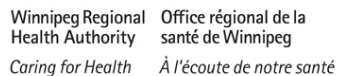
Training Record

Presented by:	Site/ Facility:
Topic:	Department/ Unit:

Attendees

Insert Full Name	Sign off	Date