



WINNIPEG REGIONAL HEALTH AUTHORITY POSITION DESCRIPTION

DATE: April 7, 2020

POSITION TITLE: Entry Point Screener

JOB CODE: TBD

UNION: CUPE

DEPARTMENT:

SUPERVISOR'S TITLE: Directly accountable to the next level of supervision

POSITION SUMMARY:

Entry Point Screeners (**enter facility here**). Duties include greeting employees, patients and visitors to the respective site and carrying out the safety screening criteria prior to allowing entry. Training will be provided.

EDUCATION:

- High school Education, Manitoba Standards required.
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PHYSICAL DEMANDS AND WORKING CONDITIONS:

- Position involves walking and standing for sustained periods of time.
 - Good physical and mental health, visual, aural acuity and manual dexterity required.
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SKILLS:

- Respectful of diverse cultural and socio-economic backgrounds of patients and their family members.
- Friendly personality and a genuine interest in helping others.
- Excellent communication skills.
- Conscientious, organized and attention to detail.
- Ability to adhere to the site safety policies, confidentiality and dress code.
- English communication skills, oral and written.
- Compliance with workplace safety, PPE policies and procedures required.