



## Long Term Care

### MEMO

To: LTC Executive Directors/CEOs/Administrators  
LTC Directors of Care

From: LTC Program Team

Copy:

Date: November 20, 2020

Subject: Deep Cleaning Services for PCH and LTC Facilities

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Winnipeg Personal Care Homes (PCH) and Long Term Care (LTC) facilities have contacted the WRHA regarding the availability of cleaning services.

The WRHA has an agreement with Jani-King to provide 'deep cleaning' services. PCH and LTC facilities requiring deep cleaning services can arrange as follows:

**WRHA Owned and Operated Facility:**

- Facility contacts Jani-King direct by calling 204-989-5926 to obtain a cost quote.
- Facility enters a Purchase Requisition in SAP.
- WRHA Logistics Services will issue a Purchase Order to the vendor.
- After WRHA Facility confirms services were received, Finance will release payment to the vendor.

**Non-WRHA Owned and Operated Facility:**

- Contact Jani-King direct by calling 204-989-5925
- Jani-King will bill the facility direct for services rendered.

Questions about the agreement or procurement process can be directed to:

Glenn Komus  
Senior Procurement Coordinator  
Winnipeg Regional Health Authority  
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