**[Date]**

**[Name of Recipient or leave addressee blank (to Whom it May Concern)]**

Eg. Winnipeg Airports Authority

2000-249 Wellington Avenue

Winnipeg, MB

Attn: To whom it may concern

**RE: [Insert Full Name and Occupation of Worker]**

**Certification of Essential Service Worker**

In accordance with the Public Health Agency of Canada advisories and the current Public Health Orders of the Manitoba Chief Provincial Public Health Officer on essential and non-essential travel into and within Manitoba, we provide this letter as certification that the above named individual is considered an *Essential Service Worker* (the “Worker”). Specifically, the worker is travelling in the course of their duties with, or while providing services to or on behalf of, a government agency, specifically Winnipeg Regional Health Authority. Where the Worker is employed other than by Winnipeg Regional Health Authority, we further advise that a Medical Officer of Health has reviewed and approved the Worker’s employer as appropriate for a travel exemption.

The Worker is engaged in providing vital services in Manitoba, specifically in respect to health care, seniors care or social services, or to support the critical infrastructure and delivery of said services. As such, they would be considered exempt from:

1. any prohibition to travel within Manitoba, including north of the 53rd parallel or to a Remote Community (as that term is defined in any current Provincial Public Health Order); and
2. any requirement to self-isolate if travelling into Manitoba from another jurisdiction.

We understand that the exemption for *Essential Service Workers* does not apply if the Worker is displaying any symptoms of COVID-19. The Worker is aware of the obligation to closely self-monitor, and self-isolate immediately should they exhibit any symptoms.

Workers also understand that when travelling by air, marine or rail that they must abide by Transport Canada’s COVID-19 Measures. Currently, air passengers must have a non-medical mask or face coverings based on the Public Health Agency of Canada’s guidelines to cover their mouth and nose during travel.

It is vital that the Worker be permitted to travel to and within Manitoba to provide services in relation to their employment as set out herein.

Should you have any questions concerning this letter, please contact:

**[insert contact name and information of WRHA person responsible for the services – Director/Manager level]**

We wish to thank you for your cooperation.

Yours truly,

**[insert name and title of individual at WRHA who will be certifying the status of the Worker – Director/Manager level]**