

HCP Checklist

Status: v 0.0

Revised: June 20, 2023 Owner:

Donning Primary PPE

Page **1** of **3**

Preamble

- Equipment required
 - Disposable (or non-disposable to be destroyed) scrubs, dedicated to the HCP area/care of patients under investigation for, or confirmed cases of HCP
 - o Fluid-resistant coveralls with attached hood
 - Impermeable gown
 - Long gloves (differing colours) with secure cuff x2
 - o Fluid-resistant shoe/leg coverings
 - N95 respirator
 - Full face shield
 - Cooling vest and inserts with waist extenders if needed. Ice packs require at least one hour in the freezer to freeze
 - Vocera (confirm battery is fully charged and device is working)
 - Hood with bib attachment (ONLY if neck area unprotected by coverall and full face shield)
 - o Overshoes if slipping hazard anticipated
 - Dedicated closed toe and heel shoes that tolerate disinfection within the isolation room and anteroom (i.e., not canvas/fabric)
- Anteroom door is the door between the hallway and anteroom
- Patient room door is the door between the anteroom and patient room
- Pre-Donning considerations:
 - Is it necessary to enter the room?
 - o Are the anteroom and patient room set up safely for staff entry?
 - o Introduce self/assigned staff and clarify roles
 - Wearing makeup is not recommended as it impairs user comfort due to facial sweat
 - Consider using the toilet before putting on the PPE
 - Drink 1–2 litres of water or electrolyte drinks/freezies before putting on the PPE to prevent dehydration. Profuse sweating is unavoidable while working with PPE so this won't cause the HCW to need to use the toilet
 - Fasting is not recommended before working with PPE
 - Remove ice packs from the freezer 30 minutes prior to use where possible. Insert frozen ice packs into both front and back of cooling vest
 - Ensure black Velcro tabs on the ice pack connects with black tabs on the cooling vest, and similarly for the orange Velcro tabs
 - Has HCP PPE training/N95 fit testing been completed? Have any exclusion criteria been met (pregnant, open skin/lesions to forearms, medical conditions as determined by Occupational and Environmental Safety and Health)?
 - Establish closed loop communication: e.g., establish eye contact and verbal prompt prior to activity; hand signals; code or red flag words
 - Ensure self-awareness of habitual behaviours and the importance of minimizing them. Habitual behaviours include daily actions people do without conscious thought, such as nose rubbing or



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Page **2** of **3**

beard stroking. People also carry out automatic actions in response to a stimulus, such as wiping sweat away from the forehead

- Review glove hygiene process
 - Immerse gloved hands in basin and rub them together in Accel intervention solution
 - Pat gloves dry with Accel Intervention wipe(s)

Legend

Primary+	
Monitor	
Assistant 1Ω	

Process:

1. Outside Anteroom		Considerations			
Primary+					
	Confirm wearing disposable scrubs and dedicated shoes	On arrival to unit, in the change room			
	Remove lanyards, watches, rings, pocket contents, and other unnecessary items or items that can dangle	Staff to place with their clothing in designated area			
	Pull back hair from face and neck and securely tie/pin back as required. For longer hair, pull hair back and up into a bun	Hair to be away from face and neck and securely tied back as required Longer hair may touch outside of coveralls during doffing if not pulled back			
	 Don cooling vest Separate vest into front and rear panel Monitor ▲ to place front panel onto front of Primary+ Primary+ holds panel in place Monitor ▲ brings rear panel in and securely connects shoulder Velcro straps Primary+ to connect waist straps; use waist extender straps if required 	Ensure black Velcro tabs on the ice pack connects with black tabs on the cooling vest, and similarly for the orange Velcro tabs			
	Don and log-in to Vocera, ensuring top of the badge is no more than 6 inches from chin. Confirm battery is working and fully charged.				
	Perform hand hygiene (HH)	ABHR unless visibly soiled, wash if soiled			
	 Visually inspect PPE. Ensure Is in serviceable condition. Look for damage and irregularities like holes and cracks All required PPE/supplies are available Sizes selected are correct 				
	Perform HH	ABHR unless visibly soiled, wash if soiled			
	Don inner set of BLUE longer-extended cuff, closer-fitting gloves and pull up completely	Good fit, no tears			



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Page **3** of **3**

Don coveralls	
Pull hood over head	
 Hood up, zipped up, adhesive over zipper Ensure cuffs of BLUE gloves are under the coveralls 	
 Ensure cuffs of BLUE gloves are under the coveralls Ensure hair tucked under hood 	
Don shoe/leg covers	-
Pull to knees	
Position cover securely over feet to avoid risk of tripping	Overshees required for
If necessary, don overshoes, ensuring secure fit to avoid risk of tripping	Overshoes required for gross soiling situations and anticipated situations
Don gown; secure ties	
 Ensure gown edges overlap to completely cover the front and back of clothing 	
 If not covered completely, first don a gown as a housecoat 	
(untied); then don second gown as usual (tie all ties with	
assistance)	
 Ensure cuffs of BLUE gloves are under gown 	
Don N95 respirator	If air escapes there is not a
 Complete seal check while Monitor <u>Monitor</u> <u>observes</u> 	good seal. Verify size is
 Respirator will bulge slightly if there is a good seal 	correct; adjust as required
 Adjust respirator until good seal achieved 	
If necessary, don hood with bib attachment. Ensure hood	Only necessary if neck area
 Completely covers ears and neck 	unprotected by coverall and
• Is in place; all parts of skin are covered; hair is not exposed; and	full face shield
hood extends to the shoulders	
Don full face shield	
Remove protective plastic coating if present	
Ensure full coverage of face	
Don outer set of GREEN extended cuff gloves and pull up completely over cuff of gown	Good fit, no tears
Check PPE placement/integrity and log room entry on HCP Room Entrance Log	To ensure PPE stays in place, before entering the room, Primary+ should lean
 Adjust facial protection before entering room Monitor Monitor • to advise PPE user not to touch their face once in room 	forward and gently shake head; perform a squat; and fully extend arms

	2. Outside Anteroom	Considerations				
Мс	Monitor 🛧					
	Final check prior to entry of Primary+					
	 Ensure appropriate and full coverage 	Do not permit PPE wearers				
	 Reinforce do not touch face or adjust PPE after entry 	with heat strain to enter				
	Reinforce closed loop communication	anteroom				
	 Does the PPE wearer have heat strain? 					