

## Routine Practices: IP&C Educational Requirements for Staff

### Direct Care Staff

On Hire/Orientation (within training period)				
1	Routine Practices		<a href="#">PowerPoint</a>	<a href="#">Booklet</a>
2	Hand Hygiene	<a href="#">LMS</a>	<a href="#">PowerPoint</a>	<a href="#">Booklet</a>
3	Personal Protective Equipment	<a href="#">LMS</a>	<a href="#">PowerPoint</a>	<a href="#">Booklet</a>
4	Point of Care Risk Assessment	<a href="#">LMS</a>	<a href="#">PowerPoint</a>	<a href="#">Booklet</a>
5	Managing the Health Care Environment	<a href="#">LMS</a>		
6	Source Control	<a href="#">LMS</a>		
Intermittent Refresher (every 2 years)				
1	Hand Hygiene	<a href="#">LMS</a>	<a href="#">PowerPoint</a>	<a href="#">Booklet</a>
2	Personal Protective Equipment	<a href="#">LMS</a>	<a href="#">PowerPoint</a>	<a href="#">Booklet</a>
Self-Directed Refresher				
<p>It is strongly recommended that a self-directed refresher be done when there is:</p> <ul style="list-style-type: none"> <li>✓ New Practice</li> <li>✓ Uncertainty about your practice</li> <li>✓ Infection Transmission issues</li> <li>✓ Significant change in equipment</li> <li>✓ Cluster of infections</li> <li>✓ Outbreaks</li> </ul>				
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3	Personal Protective Equipment	<a href="#">LMS</a>	<a href="#">PowerPoint</a>	<a href="#">Booklet</a>
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5	Managing the Health Care Environment	<a href="#">LMS</a>		
6	Source Control	<a href="#">LMS</a>		

### Non-Direct Care Staff

Intermittent Refresher (every 2 years)				
1	Hand Hygiene	<a href="#">LMS</a>	<a href="#">PowerPoint</a>	<a href="#">Booklet</a>
2	Managing the Health Care Environment	<a href="#">LMS</a>		

## Routine Practices: IP&C Educational Requirements for Staff

### DEFINITIONS

#### Direct Care Staff

All staff who come in contact with patients, patient care environments, patient care equipment, and blood and body fluids.

\*the example list is not exhaustive

#### EXAMPLES\*

- ✓ Doctors
- ✓ Nurses

#### Allied Health

- ✓ Occupational Therapists
- ✓ Physiotherapist
- ✓ Speech Language Pathologist
- ✓ Respiratory Therapists
- ✓ Laboratory and Diagnostic Services
- ✓ Pharmacists
- ✓ Dietician

#### Support Staff

- ✓ Healthcare Aides
- ✓ Home Support Workers
- ✓ Housekeeping /Environmental Service
- ✓ Porters
- ✓ Transfer Personnel
- ✓ Specific volunteers
- ✓ Unit clerks
- ✓ Laboratory Workers
- ✓ Others deemed appropriate for each site/area/program

#### Directed Refresher

An educational requirement for designated staff in a defined service area, which is conducted for a defined period of time, at the direction of Infection Prevention and Control and/or site/program.

This education is usually indicated because of a new practice, a significant change in equipment, infection transmission issues, clusters of infection, or outbreaks.

Exception for direct care students (clinical placement agreement): This applies only to direct care students governed by a clinical placement agreement who are completing a placement/practicum in an affected service area(s) at the time the directed refresher is scheduled for staff.

#### Intermittent Refresher

An educational requirement that is conducted at least once in every 2-year period.

#### Non-Direct Care Staff

All staff that does not have direct contact with patients, the patient care environment, patient care equipment, and blood and body fluids. This also includes corporate sites/areas.

#### On Hire/Orientation

An educational requirement that is completed within 90 days of first work day/first day of attendance at the worksite.

Exception for direct care students (clinical placement agreement): This means orientation to a WRHA placement/practicum if the content was not previously delivered in the academic program.

#### Staff

All persons employed by the WRHA facilities, or WRHA-funded facilities, as well as members of the medical staff, volunteers, board members, students, and other associated personnel through contracts.