



Winnipeg Regional
Health Authority
Caring for Health

Office régional de la
santé de Winnipeg

À l'écoute de notre santé

Office Use Only: Received on _____ Reviewed on _____
Decision: ☐ Approved Priority Level Assigned _____ ☐ Not Approved _____
e-Health Notified on _____
Course Owner Informed on _____

Request to Publish Clinical Content to the Learning Management System (LMS)

Description of Content:

Name of Course Owner:

Contact Information:

- Target Audience (please check all that apply): ☐ All Staff in Region ☐ Select Staff only:
- ☐ RN/LPN/RPN ☐ MD ☐ OT ☐ PT ☐ Pharmacy ☐ RT
- ☐ SW ☐ Dietician ☐ SLP ☐ Recreation
- ☐ Clinical Support Staff ☐ Other Clinical Staff (please list)
- ☐ Acute Care only ☐ LTC only ☐ Community Sector only
- ☐ All Facilities/Sites ☐ Specific Facility/Site only (please list)
- ☐ All Clinical Programs ☐ Select Clinical Programs (please list)

This is:

- ☐ a single course ☐ a bundle of courses. Total number of courses _____
- ☐ a new course for an existing course bundle (please identify bundle) _____
- ☐ a revision of an existing course

Does another version of this content exist on the LMS? ☐ yes ☐ no

Please identify

This content is: (please check all that apply)

- ☐ Required by Accreditation or Legislation (eg. ROP - please describe) _____
- ☐ Part of Staff Orientation/ongoing staff development ☐ Initial Training ☐ Refresher Training
- ☐ A regional priority designated by (please identify committee/executive) _____
- ☐ A program priority designated by (please identify by whom) _____
- ☐ A site priority designated by (please identify by whom) _____
- ☐ Related to a change in practice or new equipment
- ☐ Other

Timeline for Education Established ☐ Yes ☐ No

Target Date to Commence Education _____ Target Date for Completion of Education _____

How was this timeline determined?

Current format of the education material:

- ☐ N/A ☐ Powerpoint ☐ video presentation ☐ workbook
- ☐ conceptual ideas only ☐ other

Please attach copies or links of materials developed or proposed.

If this material has been copyrighted, or is "owned" by another identified agency/individual has permission for use been granted? ☐ Yes ☐ No ☐ Not applicable

Have funds been identified to assist with publishing this material to the LMS? ☐ Yes ☐ No

Please describe:

What are the implications of delaying publishing of this material on the LMS?

Describe the plans/strategies for roll out and communication of the course to the target audience once published on the LMS?

Other information to be considered:

Submitted by:

Supervisor Approval

***Please submit your electronic application to Helen Jowett: hjowett@wrha.mb.ca ***