

# Le français en milieu de santé

Registration Form - 1 2  
WINTER 2019 (19H)



**Please fill out form and then print.**

Santé en français offers these courses through Université de Saint-Boniface's Continuing Education Division.

**Former Student** – Last level completed: \_\_\_\_\_

**New Student** – Telephone number where we can reach you for a placement interview: \_\_\_\_\_

**Please check your answers:**

Your position is:  permanent  term: dates of term \_\_\_\_\_  full-time  part-time If PT, EFT \_\_\_\_\_

Your position is designated bilingual:  yes  no Your facility/program is designated bilingual  yes  no

You are in direct contact with:  patients  residents  clients  the public  other \_\_\_\_\_

**IMPORTANT NOTICE:** Classes start the week of January 7<sup>th</sup>, 2019. Most classes are offered at Université de Saint-Boniface (USB). Alternate locations may be used if necessary.

**SEND COMPLETED APPLICATION FORM and REGISTRATION FEE TO:**  
French Language Services, A1153 – 409 Taché Ave. R2H 2A6  
no later than **Tuesday, November 20<sup>th</sup>**.  
\$50 fee to be incurred by the student.

**Cheques payable to Santé en français**

**By registering for this course, I consent to the Division de l'éducation permanente's sharing information with WRHA French Language Services about my enrolment status, my presence in class and my final results.**

**\*All classes will be held at the Université de Saint-Boniface\***

<input type="checkbox"/>	<b>Beginner 1</b>	MONDAYS*	January 7 to March 18 <i>*no class on February 18</i>	5 pm – 8:15 pm
<input type="checkbox"/>	<b>Beginner 2</b>	THURSDAYS	January 10 to March 21	5 pm – 8 pm
<input type="checkbox"/>	<b>Beginner 3</b>	TUESDAYS	January 8 to March 19	5 pm – 8 pm
<input type="checkbox"/>	<b>Beginner 4</b>	WEDNESDAYS	January 9 to March 20	5 pm – 8 pm
<input type="checkbox"/>	<b>Intermediate 1</b>	THURSDAYS	January 10 to March 21	5 pm – 8 pm
<input type="checkbox"/>	<b>Intermediate 2</b>	MONDAYS*	January 7 to March 18 <i>*no class on February 18</i>	5 pm – 8:15 pm
<input type="checkbox"/>	<b>Intermediate 3</b>	TUESDAYS	January 8 to March 19	5 pm – 8 pm
<input type="checkbox"/>	<b>Intermediate 4</b>	WEDNESDAYS	January 9 to March 20	5 pm – 8 pm
<input type="checkbox"/>	<b>Avancé</b> <i>(Passages dans le temps)</i>	TUESDAYS	January 8 to March 19	5 pm – 8 pm
<input type="checkbox"/>	<b>Perfectionnement</b> <i>(À votre avis)</i>	WEDNESDAYS	January 9 to March 20	6 pm – 9 pm
<input type="checkbox"/>	<b>Perfectionnement</b> <i>(Grammaire et communication : Vers un monde meilleur)</i>	THURSDAYS	January 10 to March 21	6 pm – 9 pm

\_\_\_\_\_  
Last name First name Home phone number Work phone number Cell phone number

\_\_\_\_\_  
Address City/Province Postal code

\_\_\_\_\_  
Personal e-mail address Work e-mail address

**PLEASE CHECK YOUR E-MAIL REGULARLY AS COURSE CONFIRMATIONS WILL BE SENT BY E-MAIL.**

*Please be sure to check your "junk e-mail" folder as sometimes a new email address can be tracked as spam.*

**I HAVE READ AND UNDERSTAND THE INFORMATION SHEET PROVIDED BY SANTÉ EN FRANÇAIS** \_\_\_\_\_  
(signature)

Place of employment: \_\_\_\_\_ Occupation: \_\_\_\_\_

Your signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of your workplace manager or supervisor: \_\_\_\_\_

## French Language Training (FMS) Winter 2019

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### INFORMATION SHEET

The objective of the program is to develop employees' linguistic abilities and to encourage them to apply for and work in a designated bilingual position in order to ensure quality services in French in Manitoba.

#### CRITERIA

To be eligible for French-language training for *Français en milieu de santé*, employees must:

- Be employed in a designated position, facility, program or department;
- Be employed in a permanent position or employed in a term position for more than 1 year;
- Be employed in a position that has direct contact with patients, residents, clients or the general public;
- Be committed to actively participate in a minimum of 24 hours of the 33 hours required per session regarding French-language training in order to achieve bilingual status.

#### REGISTRATION

- French language courses are provided free of charge by SANTÉ EN FRANÇAIS;
- A **non-refundable** deposit of \$50 is required from every registrant to cover administration and coordination fees;
- Cheques are payable to **SANTÉ EN FRANÇAIS**;
- A surcharge of \$20 will be added to all NSF cheques.

#### PROCEDURE

- Eligible employees should fill out a registration form, sign the "information sheet" and submit it to their FLS coordinator or contact person along with their \$50 cheque **prior to the deadline**;
- The coordinator or contact person will forward student registration forms, signed "information sheets" and deposit cheques to SANTÉ EN FRANÇAIS. **Please do not forward these directly to the language training facility.**
- The language training facility will contact learners by e-mail to confirm course particulars such as start date, time and location approximately one to weeks prior to course start date.
- In order to be eligible to win the draw offered to those who register early, **SANTÉ EN FRANÇAIS needs to receive the registrations with payment before midnight on the cut-off date indicated on the form.** Further details regarding the draw can be found on the Official Rules document available from SANTÉ EN FRANÇAIS.

#### ACCESSIBILITY

- This document available in alternate formats upon request.
- Please let us know if you require an accessible classroom or other accommodations to remove barriers to participation.

#### CONSENT

*By registering for this course, I consent to Santé en français and Université de Saint-Boniface sharing information about my enrolment status, my presence in class, and my final results with my employer.*

#### For students participating via Telehealth or Adobe Connect:

*I authorize the Coordinator to give my information (phone number and e-mail) to the Telehealth representative in order to plan the technical logistics regarding the course.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### Important contacts:

REGISTRATION INFO  
(Registration Questions)  
**Lise Alcock**  
(204) 235-3986

COURSE COORDINATION  
(Missed class, content, questions & concerns)  
**Kristopher Noseworthy, Université de Saint-Boniface**  
(204) 237-1818, ext. 495