


Standard Work Sheet

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| Process: | Infection Prevention and Control Practices for WypALL[®] Boxes in Patient Care Rooms |
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| Step# | Description | Key Points / Images | Who |
|-------|---|--|--|
| 1. | Perform hand hygiene (HH). | | |
| 2. | Gather supplies as needed, e.g., clear 20 lb. plastic bag; clean/change sticker; scissors. | Clear 20 lb. plastic bags can be ordered through SAP # 208076. | Housekeepers or Health Care Aides (HCAs) |
| 3. | Remove the WypALL [®] box [®] from the holder. | Change the plastic bag and remove two WypALL [®] wipes with every new patient admission or transfer into any room. | Housekeepers or HCAs |
| 4. | Place WypALL [®] box on a clean, dry surface. | Wipe the surface with facility-approved disinfectant if needed (e.g., Accel Intervention). | Housekeepers or HCAs |
| 5. | Untie or cut the plastic bag at the bottom of the WypALL [®] box and pull the plastic ends up over the box, turning inside out. | Removing the plastic bag from the bottom to the top of the WypALL [®] box reduces contamination. | Housekeepers or HCAs |
| 6. | Discard plastic bag in the garbage. | | Housekeepers or HCAs |
| 7. | Remove two WypALL [®] wipes and discard in the garbage. | Be careful not to touch the box with your hands when removing the two WypALL [®] wipes. | Housekeepers or HCAs |
| 8. | Perform HH. | | Housekeepers or HCAs |
| 9. | Slide a new plastic bag over top of the WypALL [®] box with opening to the bottom of the box. Turn the WypALL [®] box onto its side and knot the ends of the plastic bag together. | | Housekeepers or HCAs |
| 10. | Cut an opening at the top of the box with clean scissors to allow access to the WypALL [®] wipes. | | Housekeepers or HCAs |
| 11. | Date and sign a Clean/Change sticker and place on the front of the plastic bag. |  | Housekeepers or HCAs |

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| 12. | Clean the WypALL [®] holder with a facility approved disinfectant wipe. Allow to air dry. | | Housekeepers or HCAs |
| 13. | Return the WypALL [®] box to the holder. | Be sure the box opening is facing down (for ease of removal of the WypALL [®]). | Housekeepers or HCAs |

