

## Standard Worksheet

**Process:** Individual Water Pass  
**Desired Goal or Outcome:** To prevent cross contamination

STEP #	DESCRIPTION	KEY POINTS / IMAGES	WHO
1	<input type="checkbox"/> Perform Hand Hygiene (HH).		Designated staff
2	<input type="checkbox"/> Remove soiled water container from the patient room. Do not discard remaining water into sink in patient's room.	If contact with the patient or the patient environment and not just the soiled container is anticipated, perform HH before patient contact	Designated staff
3	<input type="checkbox"/> For patients on Additional Precautions, don appropriate Personal Protective Equipment (PPE) to enter room.	Remove PPE as required for the specific type of Precautions and perform HH prior to performing the next task.	Designated staff
4	<input type="checkbox"/> Discard remaining water in the soiled utility room sink; place soiled water container in the unit's designated soiled dietary area.		Designated staff
5	<input type="checkbox"/> Perform HH		Designated staff
6	<input type="checkbox"/> Clean/disinfect counter with facility approved disinfectant	Allow required wet contact time.	Designated staff
7	<input type="checkbox"/> At water/ice machine fill new reusable or disposable water container with water and ice.	<b>DO NOT REFILL USED CONTAINERS.</b> Water/ice machine buttons are considered contaminated: use one hand for pressing buttons and one clean hand for holding the container.	Designated staff
8	<input type="checkbox"/> Place filled water container onto cleaned/disinfected counter.		Designated staff
9	<input type="checkbox"/> Perform HH		Designated staff
10	<input type="checkbox"/> Apply lid, if available to the water container with clean hands.		Designated staff
11	<input type="checkbox"/> Deliver water container to the patient room and place on patient's bedside/overbed table	<p>If only touching the clean water container and placing it on the patient's table, HH is not required.</p> <p>If contact with the patient or the patient environment, perform HH before and after contact.</p> <p>For any patient on Additional precautions, wear the appropriate PPE. Remove PPE and discard. Perform HH after contact.</p>	Designated staff

