

## Standard Worksheet

**Process:** Patient/Resident/Client Hand Hygiene Prior to Oral Medication Administration  
**Desired Goal or Outcome:** All patients have clean hands prior to taking oral medications

STEP #	DESCRIPTION	KEY POINTS / IMAGES	WHO
1	Perform Hand Hygiene (HH).	Clean own hands before medication preparation and entering each patient/resident/client (P/R/C) bedside area.	Nurse
2	Offer each P/R/C alcohol based hand rub (ABHR), hand hygiene wipes, and/or hand washing, after verifying the 5 Rights of Medication Administration.	<p>Bring ABHR on Med Tray to P/R/C.</p> <p>Offer and assist if required, each P/R/C a squirt of ABHR, provide a hand hygiene wipe, or hand washing prior to ingestion of medications and ensure he/she can reach it. Assist P/R/C with performing hand hygiene as required.</p> <p>Return ABHR to Med Room with Med Tray for next use.</p> <p>Clean/disinfect Med Tray and allow to air dry.</p>	Nurse
3	P/R/C on Additional Precautions (Isolation):	<p>Clean own hands and apply personal protective equipment (PPE) as appropriate.</p> <p>After verifying the 5 Rights of Medication Administration, offer and assist each P/R/C a squirt of ABHR, provide a hand hygiene wipe, or hand washing. Assist P/R/C with performing hand hygiene as required prior to ingestion of medications.</p> <p>Remove PPE as required and perform HH prior to moving to the next P/R/C room.</p> <p>Keep ABHR in the P/R/C Room while on Additional Precautions, if appropriate/applicable to clinical location.</p>	Nurse
4	Perform HH		Nurse

