

## Standard Work Sheet

<b>Process:</b>	<b>Scheduled Water Pass</b>
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**Desired Goal or Outcome: To prevent cross contamination**

Step#	Description	Key Points / Images	Who
1	Perform Hand Hygiene (HH). Retrieve dietary cart for soiled water containers.		Designated staff
2	Remove soiled water containers from patient rooms and place on soiled dietary cart. Do not discard remaining water into sink in patient's room.	If contact with the patient or environment and not just the soiled containers is anticipated, perform HH before and after contact.	Designated staff
3	Perform HH. For patients on Additional Precautions, don appropriate Personal Protective Equipment (PPE) to enter room.	Remove PPE as required and perform HH prior to moving to the next patient room.	Designated staff
4	Discard remaining water in the soiled utility room sink; place soiled water containers in the unit's designated soiled dietary area.	Remove soiled containers from the appropriate designated holding area.	Designated staff
5	Perform HH.		Designated staff
6	Wipe dietary cart with facility approved disinfectant if the same cart will be used. Discard wipe/s.	Accelerated Hydrogen Peroxide is appropriate (e.g., Accel Intervention <sup>®</sup> )  Allow for appropriate contact time prior to restocking (1 minute for Accel Intervention <sup>®</sup> )	Designated staff
7	Perform HH.		Designated staff
8	Place clean, empty water containers on the cleaned cart or a new clean cart for filling.	Use clean cart and clean water containers.	Designated staff
9	At water/ice machine fill new reusable or disposable water containers with water and ice and place on the cleaned cart or a new clean cart for distribution.	<b>DO NOT REFILL USED CONTAINERS</b> Water/ice machine buttons are considered contaminated: <ul style="list-style-type: none"><li>• Use one hand for pressing buttons and one clean hand for holding the container</li></ul> OR <ul style="list-style-type: none"><li>• Clean and disinfect the buttons prior to filling all the water containers</li></ul>	Designated staff
10	Perform HH.	HH required as hand is soiled from touching the water/ice machine buttons.	Designated staff
11	Apply lids (if available) to water containers with clean hands.		Designated staff

## Standard Work Sheet

<b>Process:</b>		<b>Scheduled Water Pass</b>	
Step#	Description	Key Points / Images	Who
12	Distribute water containers to patient rooms and place on patient's bedside/overbed table.	<p>If only touching the clean water container and placing it on the patient's table, HH is not required between handling water containers.</p> <p>If contact with the patient or the patient environment, perform HH before and after contact.</p> <p>For any patient on Additional Precautions, wear the appropriate PPE. Remove PPE and discard. Perform HH prior to moving to the next patient room/bed space.</p>	Designated staff

