

Tracking of Hand Hygiene Training

Accreditation Canada Infection Prevention and Control standards state, “Hand hygiene is critical to infection prevention and control programs, but adherence to accepted hand-hygiene protocols is often poor. It has been shown that the costs of health care-associated infections significantly exceed those related to implementing and monitoring hand-hygiene programs”¹.

These standards outline, as a Required Organizational Practice (ROP), that Hand Hygiene education is provided to team members and volunteers. A ROP is “an essential practice that organizations must have in place to enhance patient (client) safety and minimize risk”². The Major Test for Compliance of this ROP is to ensure/verify team members and volunteers are provided with education about the hand hygiene protocol¹.

WRHA IP&C Hand Hygiene education requirements are outlined here:

<https://professionals.wrha.mb.ca/old/extranet/ipc/files/routine-practices/EducationRequirements.pdf>. To support the need to report/document the provision of education, a template is available.

Process for Reporting Training to WRHA IP&C:

1. At the end of the fiscal year, each site/area is required to provide
 - i. The total number of staff³ that have received hand hygiene training that year, from each unit/program/area/site. No individual information will be included.
 - ii. The overall total number of staff per unit/program/area/site for the same time period.

For staff working in multiple units/programs/areas/sites

- Each site/program/area/site shall report information from the education of their own staff members as well as including these staff in their total staff counts.
 - Only report training that occurs at your area/site.
 - When a staff member’s education takes place at a different site, do not count their education, but continue to include this staffmember in your overall staff counts.
2. Annual submission of this information (indicated in #1 and #2) via the standardized template available here:
<https://professionals.wrha.mb.ca/old/extranet/ipc/files/routine-practices/HH-TrainingTracking-TrackingForm.xlsx>. As an alternative, where sites use only LMS, an email indicating that, as well as the total staff count, is appropriate.
 3. Submit numbers to WRHA IP&C, either using the tracking form or an email indicating LMS was used
 - i. Acute and Long Term Care: submit electronically to the WRHA IP&C Epidemiologist (mdyck5@wrha.mb.ca)
Community: submit electronically to the WRHA Community ICP (kbigelow@wrha.mb.ca)

- ii. Submit by June 1st for the prior fiscal year (e.g. 2022/23 data would be submitted by June 1st of 2023).
- iii. Each site/program/area will determine which individuals will be responsible for submitting this information on an annual basis. A list of these individuals, their area of responsibility and their contact information will be provided by each site to the IP&C Epidemiologist by May 15th of each year. Only one contact individual for larger sites/programs/areas is required to submit amalgamated data from that site/program/area. This is not an IP&C responsibility.

¹ Accreditation Canada Infection Prevention and Control ROPs 8.1 & 8.6

² <https://professionals.wrha.mb.ca/old/extranet/publichealth/files/ROPsperttoPPH--forTMs.pdf>

³ Staff: All personal employed by the WRHA facilities, or WRHA funded facilities, as well as members of the medical staff, volunteers, board members, students and others associated through contracts.

Definition of Staff Training Requirements

- On hire, routine practices education which includes hand hygiene and PPE education
- Minimum every 2 years after hire: Hand hygiene education
- No return demonstrations