

## Standard Worksheet

### Cleaning and disinfection of transfer equipment and devices

**Preamble:**

- Fabric slings, fabric sliders (e.g., Arjo MaxiSlide), and transfer belts should be dedicated to a single patient/resident/client (P/R/C)
- If there are not enough fabric slings then a disposable sling should be used and dedicated to the P/R/C
- P/R/Cs on [Additional Precautions](#) **must** have a dedicated sling (fabric or disposable) until the P/R/C is discharged or [Additional Precautions](#) have been discontinued
- Rigid transfer sliders/boards (e.g., plastic) may be shared between P/R/Cs after cleaning and disinfection
- The wet contact time is the time a [Facility Approved Disinfectant \(FAD\)](#) has to remain wet on a surface in order to disinfect. The wet contact time is indicated on the label\*.

**Process:**

- Cleaning and disinfection of patient transfer equipment and devices: Fabric slings, lifts, sit-stand devices, fabric sliders (e.g., Arjo MaxiSlider), transfer belts, and rigid sliders/boards

**Desired Goal or Outcome:**

- Prevention of infection transmission in all healthcare settings
- Standardize cleaning and disinfection practices for fabric slings, lifts, sit-stand devices, fabric sliders (e.g., Arjo MaxiSlider), transfer belts, and rigid sliders/boards
- Prevent transmission of infection and reduce healthcare acquired infections
- Provide clean transfer equipment for P/R/Cs prior to use.

**Cleaning frequency:**

- Between users, when visibly soiled and when dedicated to one P/R/C (ideally) once a week or (minimally) once a month

**Responsibility:**

- Whoever assists with the P/R/C transfer is responsible for cleaning and disinfecting the transfer equipment and devices

Step #	Preparation
1	Gather Supplies <ul style="list-style-type: none"> <li>• <a href="#">Facility Approved Disinfectant (FAD)</a> (wipes or ready-to-use liquid)</li> <li>• Cloth, if not using disinfectant wipes</li> <li>• Disposable absorbent pad(s) (e.g., blue pad) if cleaning a rigid slider/board</li> <li>• Paper towel if required for solid soiling</li> </ul> Personal Protective Equipment <ul style="list-style-type: none"> <li>• Gloves</li> <li>• Gown, eye protection and mask based on point of care risk assessment (<a href="#">PCRA</a>) – if splash is anticipated</li> </ul> Put on PPE as indicated by Additional Precautions and/or <a href="#">PCRA</a>
2	Inspect parts for breakage, or wear - <i>if damaged, flag for repair or dispose (follow manager's or equipment team's direction for disposal)</i>

Cleaning and disinfection of ceiling lifts, mechanical floor lifts and sit-stand devices	
<b>If using a sling</b>	
<b>1</b>	Remove dedicated sling and inspect
<b>2</b>	Discard any disposable absorbent pads. If a disposable sling is being used and it is visibly soiled discard it
<b>3</b>	Using a paper towel, remove any solid soiling on the sling while wearing gloves. Dispose of any solid matter in the toilet, throw paper towel into the garbage
<b>4</b>	Put sling in laundry if: visibly soiled, it will be used on a different P/R/C or it is the scheduled laundry time
<b>5</b>	Remove gloves
<b>6</b>	Perform hand hygiene
<b>7</b>	Put on clean gloves if required by <a href="#">Additional Precautions</a> and/or <a href="#">PCRA</a>
<b>8</b>	If the sling is dedicated to the one P/R/C and not visibly soiled, store in a clean dry place in the room/bed space.
<b>9</b>	Remove gloves if wearing
<b>10</b>	Perform hand hygiene.
<b>Cleaning a lift or a sit stand-device</b>	
<b>1</b>	Perform hand hygiene if not already done in previous step
<b>2</b>	Put on clean gloves if required by <a href="#">Additional Precautions</a> and/or <a href="#">PCRA</a>
<b>3</b>	If the lift/device is visibly soiled use a <a href="#">Facility Approved Disinfectant (FAD)</a> wipe to remove the soiling and then discard the wipe
<b>4</b>	Use a new <a href="#">FAD</a> to wipe any control pads, remote controls, cords, handles, pads, hooks and arms. Wipe any other surface that the P/R/C or healthcare worker (HCW) may have come into contact with. <i>This will require multiple wipes</i>
<b>5</b>	Allow surface to remain wet for the correct contact time (as indicated on the <a href="#">FAD</a> label*)
<b>6</b>	Allow lift/device to air dry before storing in the room, removing from the room or using on another P/R/C.
<b>7</b>	Remove gloves and discard
<b>8</b>	Perform hand hygiene.
<b>9a</b>	If in an <a href="#">Additional Precautions</a> room and removing the cleaned and disinfected lift/device from the room: <ul style="list-style-type: none"> <li>• Open door</li> <li>• Perform hand hygiene</li> <li>• Move cleaned lift/device into hallway/anteroom</li> <li>• Return to room</li> <li>• Doff gown</li> <li>• Perform hand hygiene</li> <li>• Exit room/bed space</li> <li>• Remove eye protection if used</li> <li>• Perform hand hygiene</li> <li>• Remove mask if used</li> <li>• Perform hand hygiene</li> </ul>

	<ul style="list-style-type: none"> <li>• Exit room</li> <li>• Perform hand hygiene</li> <li>• If lift in anteroom, take lift with you</li> </ul>
9b	If <b>not</b> on Additional Precautions, exit room with the cleaned and disinfected lift/device
10	Return lift/device to its designated spot.
<i>If wheels become difficult to maneuver it may be due to hair or thread build up. Use forceps to remove hair or threads in the wheel.</i>	
<b>Cleaning and disinfection of fabric sliders (e.g., Arjo MaxiSlider)</b>	
<b>If able to send for laundering:</b>	
1	Discard any disposable absorbent pads that may be on the slider
2	Using a paper towel, remove any solid soiling on the slider while wearing gloves. Dispose of any solid matter in the toilet, throw paper towel into the garbage
3	Remove gloves
4	Perform hand hygiene
5	Put on clean gloves
6	Put slider in laundry/dry cleaning bag if: visibly soiled, it will be used on a different P/R/C or it is the scheduled laundry/dry cleaning time
7	If dedicated to the one P/R/C and not visibly soiled, store in a clean dry place in the room/bed space.
8	Remove gloves if used
9	Perform hand hygiene
<b>If unable to send slider for laundering (e.g., areas of high turnover):</b>	
1	Discard any disposable absorbent pads that may be on the slider
2	Using a paper towel, remove any solid soiling on the slider while wearing gloves. Dispose of any solid matter in the toilet, throw paper towel into the garbage <i>*if solid soiling present – send slider to laundry, do not follow the process for wiping with disinfectant, obtain a clean slider</i>
3	Remove gloves
4	Perform hand hygiene
5	Put on clean gloves if required by <a href="#">Additional Precautions</a> and/or <a href="#">PCRA</a>
6	Using a <a href="#">FAD</a> wipe, disinfect a large flat surface large enough to hold unfolded slider
7	Allow surface to air dry
8	Place slider on disinfected surface and wipe with a new <a href="#">FAD</a> wipe
9	Allow wet contact time of the <a href="#">FAD</a>
10	Fold slider in half, clean side of slider to the inside, lift off surface
11	Re-wipe the flat surface with a new <a href="#">FAD</a> wipe
12	Allow surface to remain wet for the correct contact time (as indicated on the <a href="#">FAD</a> label*)
13	Allow surface to air dry
14	Place slider on disinfected surface clean side down
15	Wipe other side of slider with a new <a href="#">FAD</a>
16	Allow surface to remain wet for the correct contact time (as indicated on the <a href="#">FAD</a> label*)
17	Allow slider to air dry

<b>18</b>	Remove gloves
<b>19</b>	Perform hand hygiene
<b>20</b>	Fold slider up and store in a clean, dry place.
<b>Cleaning of transfer belts</b>	
<b>1</b>	After use, if the transfer belt is dedicated to the one P/R/C and not visibly soiled, store in a clean dry place in the room/bed space.
<b>2</b>	Put transfer belt in laundry if: visibly soiled, it will be used on a different P/R/C or it is the scheduled laundry time.
<b>3</b>	Remove gloves if used
<b>4</b>	Perform hand hygiene
<b>Cleaning and disinfection of rigid sliders and boards</b>	
<b>1</b>	Discard any disposable absorbent pads that may be on the rigid slider/board
<b>2</b>	Using a paper towel, remove any solid soiling on the slider/board while wearing gloves. Dispose of any solid matter in the toilet, throw paper towel into the garbage
<b>3</b>	Remove gloves and perform hand hygiene
<b>4</b>	Put on clean gloves if required by <a href="#">Additional Precautions</a> and/or <a href="#">PCRA</a>
<b>5</b>	In the P/R/C room stand rigid slider/board on its narrow edge on a new disposable absorbent pad (e.g., blue pad) placed on the floor
<b>6</b>	Using a <a href="#">FAD</a> wipe down both sides of the rigid slider/board and all four edges. Flip the slider/board over onto clean edge on second disposable absorbent pad, if required to be able to reach all sides to wipe them
<b>7</b>	Allow surface to remain wet for the correct contact time (as indicated on the <a href="#">FAD</a> label*)
<b>8</b>	Allow rigid slider/board to air dry before removing from the room/storing
<b>9</b>	Remove gloves if used
<b>10</b>	Perform hand hygiene
<b>11</b>	Store slider/board in designated spot

\*One (1) minute for Accel Intervention three (3) minutes for Accel Prevention