

 <p>Winnipeg Regional Health Authority Office régional de la santé de Winnipeg Caring for Health À l'écoute de notre santé</p> <p><b>BEST PRACTICE GUIDELINE</b></p>	<p><b>NUTRITION &amp; FOOD SERVICES</b> Clinical Nutrition</p>	<p>Number:</p>	<p>Page: 1 of 2</p>
	<p>Name: WRHA Primary Care Dietitian Practice Council Terms of Reference</p>	<p>Approved by:</p>	
	<p>Date: January 2010</p>	<p>Supercedes:</p>	

**1.0 PURPOSE:**

- 1.1 To assure that the practice of primary care nutrition meets the highest professional standards and is in keeping with Dietitians of Canada’s Code of Ethics and Standards of Practice and College of Dietitians of Manitoba Regulations.
- 1.2 To promote evidence based, best practice in the provision of primary care nutrition services while reflecting the core values and mission of the WRHA and Community Agencies.
- 1.3 To provide leadership and promote collaboration in primary care nutrition practice issues.
- 1.4 To provide a forum for primary care dietitians to address and discuss primary care nutrition practice issues.
- 1.5 To facilitate communication between WRHA dietitians and between practice councils.

**2.0 RESPONSIBILITIES:**

- 2.1 To facilitate the development of primary care nutrition standards of practice and service delivery guidelines.
- 2.2 To recommend potential strategies for regional implementation of clinical nutrition standards of practice.
- 2.3 To develop and approve practice guidelines as they relate to primary care clinical nutrition practices as per best practice guideline: “Nutrition Evidence Based Practice Tools: Process for Development, Evaluation and Approval 50.100.100”.
- 2.4 To collaborate with WRHA Clinical Nutrition Quality Improvement Team on quality issues and to develop performance indicators as they pertain to primary care nutrition.
- 2.5 To participate in client education resource review/content approval as required.
- 2.6 To recognize and facilitate nutrition research to further the knowledge of nutrition practice in primary care.
- 2.7 To give final approval to in-house developed client education resources.

**3.0 MEMBERSHIP:**

- 3.1 Membership will consist of:
  - Regional Clinical Nutrition Manager – Community
  - At least one primary care dietitian from each community agency and WRHA site, either in person or corresponding. (Corresponding members are expected to participate electronically.)

5.0

**OPERATIONAL GUIDELINES:**

- 5.1 Chairperson – Regional Clinical Nutrition Manager – Community.
- 5.2 An agenda will be circulated prior to each meeting electronically.
- 5.3 Minute taker will be assigned alphabetically on rotational basis. Minutes will be forwarded electronically prior to the next meeting.
- 5.4 Meeting will be held on a monthly basis except for July and August.
- 5.5 Ad hoc committees (i.e. working groups) will be established as required.
- 5.6 Dietetic Interns or nutrition students may attend with preceptors.
- 5.6 Terms of Reference will be reviewed every two years.