

PPH Nursing Go-Bags, Reception Centre Go-Bags, and File Boxes: General Information for PPH Staff

Nursing Go-Bags, Reception Centre Go-Bags and File Boxes are for use by WRHA PPH staff responding to emergencies.

Overview:

- Each Community Area team has their own PPH Nursing Go-Bag and File Box.
- There is one Reception Centre Go Bag per paired community area team (see Disaster Management File Box, Nursing Go Bag and Reception Centre Go-Bag Locations: <http://www.wrha.mb.ca/extranet/publichealth/files/FileBoxNursingGoBagandReceptionCentreGoBaglocationsJuly27.pdf>)
- The first community area to respond brings their bags and file box. These will remain onsite at the designated location until the conclusion of the response, with supplies to be replenished as needed. Staff from other CA offices may be called upon to respond. These staff do not bring their bags/box unless specifically requested by the lead PPH TM for the response.
- Each community area office is responsible for checking their bags / box semiannually (before and after a response), maintaining or replacing their equipment, ordering supplies and updating contents as required.
- In addition, we have a centralized Reception Centre Go-Bag, Nursing Go-Bag, and File Box located at the Crisis Response Centre (CRC) to allow for 24/7 access.

Background:

The Nursing Go-Bag

- Intended for first response and / or responding to a smaller emergency.
- Contents include basic first aid supplies & related nursing equipment (in smaller quantities) that may be required for the response, e.g., stethoscope, BP cuff, thermometer, pen light, Band-Aids, etc.
- Each Nursing Go Bag is equipped with wheels, has an extendable handle, has 3 expandable compartments, and is clearly labeled “Disaster Management Nursing Go-Bag” with WRHA logo.

The File Box

- To contain a small quantity of office supplies.
- PPH Emergency Preparedness and Response Red Duotang with the most up to date guidelines from Insite.

- Commonly used forms for documentation
<http://www.wrha.mb.ca/extranet/publichealth/files/PPH-Emerg-Response-Documentation-Guidelines.pdf>
- Administrative forms, such as PHAs, mileage, personnel check in sheet.
- Alphabetical dividers for safe and secure storage of client information / documentation.
- The File Boxes are equipped with wheels, have an extendable handle and are clearly labeled “Disaster Management File Box” with WRHA logo.

Reception Centre Go-Bags (Larger Bag)

- For use when responding to a large scale emergency event where a reception centre is established.
- Intended to carry additional supplies (medical and office) that either do not fit in the file box and smaller nursing go-bag or which are specific to a larger response effort where a reception centre is utilized, e.g. extra staff identification vests, the WRHA Community Health Services banner.
- Each Reception Centre Go Bag is equipped with wheels and an extendable handle, has a separate zipped compartment on the bottom for extra supplies, and is clearly labeled “Disaster Management Reception Centre Go-Bag” with WRHA logo.
- There is one Reception Centre go bag per paired community area.

Locations of the File Boxes and Go Bags are listed at
<http://www.wrha.mb.ca/extranet/publichealth/standards.php>

***For more information please contact: WRHA
Population and Public Health Program.***