

Population and Public Health (PPH) Strategic Directions Group Terms of Reference

Mission

PPH Strategic Directions Group fosters integration, interprofessional collaboration and alignment of PPH Key Service Areas.

Purpose

1. Provide a forum for information sharing, strategic thinking and input on implementation of current and future strategic priorities.
2. Provide collective advice to PPH Leadership on current and future PPH strategic priorities.

Objectives

1. To identify and foster linkages to support implementation of PPH strategic priorities
2. To identify synergies and facilitate cross-service area collaboration and coordination of activities.

Accountability

Service area representatives are to bring information to the PPH Strategic Directions Group to inform the Group about current and future priorities and activities, and to elicit opportunities for collaboration among the service areas.

The PPH Strategic Directions Group facilitates two way communication regarding current and strategic priorities and service area activities, between PPH leadership and 'front-line' staff.

The PPH Strategic Directions Group is accountable to the PPH Program Director and Medical Director. All sub committees and working groups of the PPH Strategic Directions Group are accountable to the PPH Strategic Directions Group.

Decision Making

Decision making is by consensus. It is noted that at times conflict may arise either within group discussion or in relating to others such as partners. At all times consideration will be maintained, and respectful differences of opinion are viewed as creating opportunity for dialogue, growth and change.

Scope of decision making is to evolve and be evaluated during the first six months of these terms of reference.

Decision making in the PPH Strategic Directions Group is at the recommendation level of authority, with final decisions made by the PPH Program Team.

Membership

Applied Public Health Research Associate
Clinic Nurse Specialists
Director, PPH
Epidemiologists
Manager, Facilities and Support Services
Medical Director, PPH
Medical Officers of Health
PPH Centralized Managers
Public Health Equity Initiatives Leader
Public Health Initiatives Leader

Co-chairs

Two co-chairs are selected from the membership to serve concurrent 6 month terms. The responsibilities of the two co-chairs are to develop the meeting agendas which includes reviewing the topics with the Director, PPH and the Medical Director, PPH; and chairing the meetings.

Meeting Frequency

Every two weeks

Review of terms of reference:

March 2016