

WRHA Weekend / Stat Holiday PHN Check list for Travelers from EVD affected Countries

Please note: This applies to situations where the contacts / travelers arrive in the Winnipeg region and the following day is a weekend or stat holiday.

Background Information:

- Asymptomatic travelers are flagged and assessed by Quarantine Officers (Q.O.) at port of entry to Canada. An order to report to Public Health is given to the traveler who must comply within 24 hrs of arrival to Mb. (Symptomatic travelers are quarantined at the point of entry to Canada.)
- Quarantine Officers contact regional (or afterhours) MOH with name and contact info of the traveler. The MOH directs the Quarantine Officer from the Public Health Agency of Canada (PHAC) to fax the Order to Report and the EVD Screening Questionnaire to the WRHA PH weekend fax number (204-940-2635).
- **For travelers that are WRHA residents the MOH will contact the WRHA Team Manager on call (pager: 204-931-2788) who then notifies PHN #1.**

Upon Traveler / Client arrival:	Date	Initials
<ul style="list-style-type: none"> • The Team Manager on call receives phone call from MOH regarding name of traveler, the time / date that the traveler is required to call Public Health, address and phone numbers and then contacts PHN #1 to advise. • PHN #1 receives fax from the Quarantine Officer from Public Health Agency of Canada (PHAC) of the order to report (fax will come to weekend fax number 204-940-2635) which also contains the above info. • PHN #1 to contact MOH on call to advise of receipt of fax and discuss plan re: contact of client. Discuss with MOH if they are willing to disclose their cell phone number for direct access (bypass the after hrs # 204-788-8666). PHN #1 can also provide the MOH with the cell # for the PHN assigned for follow-up. 		
<ul style="list-style-type: none"> • Have weekend Admin create IPHIS referral: See iPHIS documentation guide in Weekend C.D. blue binder located in bookshelf of supply room. 		
<p>Identify Community Area and assign PHN to follow –up</p> <ul style="list-style-type: none"> • (Note if the traveler is required to phone in on a regular work day – no action other than ensuring that the C.D. unit has the fax and message about this client is required.) • PHN to review the following resources located online as well as in the blue binder on the bookshelf of w/e supply rooms located north wall of rm 119). <ul style="list-style-type: none"> ○ 1. EVD Contact Assessment Tool; Temp Monitoring Form at: http://www.wrha.mb.ca/extranet/publichealth/services-communicable-disease.php ○ 2. PHN to review MHHLS EVD Public Health Contact Management Interim Guidelines at: http://www.gov.mb.ca/health/publichealth/cdc/protocol/ebolacontactguidelines.pdf • PHN to review Quarantine Officer’s Screening Questionnaire and Order to Report document. These documents outline when the client is to report by to Public Health, the period of monitoring, country in question, risk assessment and client’s contact information. • MOH will notify PHN when client has called in to report unless PHN has called client prior. PHN can choose to call client instead of waiting for client to report. Once contact and assessment has been made, the PHN can then contact the MOH to advise. • If PHN is unable to contact client, and/or the client has not reported to Public Health, PHN to discuss further actions with the MOH. 		

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Contacting the client:		
<ul style="list-style-type: none"> • Ensure client is not symptomatic. Obtain last 2 temp readings. (If symptomatic advise client to immediately self-isolate and PHN to call 911 and advise EMS of traveler’s recent arrival from an EVD affected country). • PHN is to complete risk assessment on traveler using the EVD Contact Assessment Tool (see link above); PHN assessment should also include the traveler’s ability to understand English, their motivation and compliance for self-monitoring. • If there are any concerns about the client’s ability or motivation to comply discuss with MOH. If language barrier exists PHN to enlist interpreter assistance for assessment. • Home visit may be necessary to educate client on how to use a thermometer, how to assess EMS / 911 and symptom recognition. (If no symptoms there is no risk of disease.) • Discuss temperature monitoring tool with client and education is to be provided regarding how to take temperature (2 x a day; 6 – 8 hrs between readings). • PHN educates client on symptoms to watch for and what to do if symptomatic (immediate self-isolation; calling 911). Advise client EMS is notified of their address during the monitoring period to ensure EMS staff has appropriate equipment to respond to a call at that address should that be necessary. • Review with client how to access Public Health for general questions during regular work hours and to call Health Links for after hours. • PHN to discuss travel with client (travel is not recommended but if necessary client to notify Public Health and provide travel details) • Once assessment is complete determine frequency of monitoring for client based on client’s compliance and understanding of process. If unsure, PHN can consult with MOH. • Ensure PHN has discussed plan for monitoring with client and that there is agreement to same. • If the traveler is associated with an agency such as Canadian Red Cross, National Microbiology Lab, MSF, discuss with traveler if and how that agency will be monitoring traveler. 		
After Contact has been made:		
<ul style="list-style-type: none"> • Notify MOH to confirm that contact with traveler has been made and plan for self-monitoring and dates of monitoring period 		
<ul style="list-style-type: none"> • Contact Public Health Agency of Canada (PHAC) 1-844-800-8551 or email PHAC at Quarantine.Data@phac-aspc.gc.ca (do not email the client’s name. Use the CID number located on the top right corner of the order to report) to confirm that the client has complied with order to report. 		
<ul style="list-style-type: none"> • EM to Helen Clark (Chief Operating Officer for Emergency Response and Patient Transport HClark@wrha.mb.ca (204-926-7835) copy to: Milton Good (MGood@wrha.mb.ca) details regarding client (name; address; monitoring period start and stop dates) 		
<ul style="list-style-type: none"> • Document in all actions (calls and emails sent) in IPHIS (See iPHIS documentation guide in Weekend C.D. blue binder located in bookshelf of supply room). • Ensure information is returned to the CD unit (place in blue bin of weekend services) Do not forward the info to the community area. The case will be reassigned to the community area by the CD unit for follow-up during the week. 		
At end of the 21 day monitoring:		
<ul style="list-style-type: none"> • When client has completed the monitoring period obtain last 2 temp readings and document in iPHIS that monitoring is now complete and client remains asymptomatic 		