

## ***Management of Out of Province Residents Tested in Winnipeg***

**Background:** MHSU receives lab results for out of province residents that are tested in Winnipeg. They fax the results to the provincial authority of residence and cc WRHA CD Unit. WRHA admin receive these faxed results and files them.

In PHIMS, MHSU creates an investigation and assigns to Out of Province as primary and WRHA in a secondary role. MHSU changes the disposition to *referred to external jurisdiction* and closes the investigation. These cases are not picked up by WRHA reporting as a result of automatic closure.

**Purpose:** To ensure that cases that remain in Manitoba after testing receive appropriate and timely case investigation and contact tracing.

### **Process:**

- I. Fax received by COVID admin re: out of province resident tested in WRHA
- II. Case investigation re-opened, disposition changed to *follow up performed by region*
- III. Note added by admin to indicate non-resident testing done in Winnipeg.
- IV. Investigation is sent to distribution for assignment
- V. Distribution assigns to PHN to determine whether client remains in Winnipeg (or other region in Manitoba)
- VI. If client is in Manitoba, update MHSU or temporary address and ensure case investigation is completed by appropriate RHA
- VII. If client has returned to province of residence, disposition is changed back to *referred to external jurisdiction* and closed

Example of note:

D) Lab results received from MHSU to CD unit. Client is out of province resident tested in Winnipeg. P) PHN to follow up with client to determine whether they remain in Manitoba. If client is in Manitoba, update MHSU or temporary address and ensure case investigation is completed by appropriate RHA. If client has returned to province of residence, disposition is changed back to *referred to external jurisdiction* and closed.