



Important PHIMS Training Information

We are pleased to offer the following PHIMS Immunization Training.
Registration is now open via LMS.

The following provides you with the necessary information to complete the PHIMS training required for **new staff**. This training can also be used as refresher training as needed, however, priority will go to staff requiring initial training.

There will be a maximum of 25 students for each session.

Immunization Training sessions will be held as follows:

- Please note that the “PHIMS: Inventory Training” has been added to the Immunization orientation week, starting with the October 30-November 3 training cycle.

Week of	Course	Date & Time		Register By
October 30 - November 3, 2023	Introduction to PHIMS (LMS Course # 1768)	Monday, October 30	13:00 – 14:30	October 20, 2023
	Orientation to Manitoba Health Vaccine Program + Clinical Policies (LMS Course # 1773)	Tuesday, October 31	13:00 – 15:00	October 20, 2023
	PHIMS: Recording Individual Immunization (LMS Course # 1771)	Wednesday, November 1	09:00 – 12:00	October 20, 2023
	PHIMS: Immunization & Inventory Reports (LMS Course # 1770)	Wednesday November 1	13:00 – 15:00	October 20, 2023
	PHIMS: Creating Mass Immunization Events (LMS Course # 1769)	Thursday, November 2	09:00 – 12:00	October 20, 2023
	PHIMS: Recording Immunization in a Mass Immunization Event (LMS Course # 1772)	Thursday, November 2	13:00 – 16:00	October 20, 2023
	PHIMS: Inventory Training (LMS Course # 1903)	Friday, November 3	09:00 – 11:00	October 20, 2023

Week of	Course	Date & Time		Register By
December 4-8 2023	Introduction to PHIMS (LMS Course # 1768)	Monday, December 4	13:00 – 14:30	November 24, 2023
	Orientation to Manitoba Health Vaccine Program + Clinical Policies (LMS Course # 1773)	Tuesday, December 5	13:00 – 15:00	November 24, 2023
	PHIMS: Recording Individual Immunization (LMS Course # 1771)	Wednesday, December 6	09:00 – 12:00	November 24, 2023
	PHIMS: Immunization & Inventory Reports (LMS Course # 1770)	Wednesday, December 6	13:00 – 15:00	November 24, 2023
	PHIMS: Creating Mass Immunization Events (LMS Course # 1769)	Thursday, December 7	09:00 – 12:00	November 24, 2023
	PHIMS: Recording Immunization in a Mass Immunization Event (LMS Course # 1772)	Thursday, December 7	13:00 – 16:00	November 24, 2023
	PHIMS: Inventory Training (LMS Course # 1903)	Friday, December 8	09:00 – 11:00	November 24, 2023

Overview of Immunization courses

<p>Introduction to PHIMS LMS 1768</p>	<p>Prerequisite: None</p>	<p>Audience (mandatory): PH Clerk, PHN, CDC, MOH, EPIs & Surveillance Clerks</p>	<p>This course covers an overview of PHIMS as well as video tutorials and key links to reference guides. The completion time for this course is approximately 60 minutes.</p>
<p>Orientation to MHSC Vaccine Program + Clinical Policies LMS 1773</p>	<p>Prerequisite: Introduction to PHIMS</p>	<p>Audience (mandatory): PH Clerk, PHN, CDC, MOH, EPIs</p>	<p>This course covers an overview of the MHSC Vaccine Program and key links to reference guides. The completion time for this course is approximately 90 minutes</p>
<p>Recording Individual Immunization LMS 1771</p>	<p>Prerequisite: Introduction to PHIMS</p>	<p>Audience (mandatory): PH Clerk, PHN, CDC, MOH, EPIs</p>	<p>This course covers recording consent and immunization in PHIMS and includes video tutorials, training scenarios, and practice in the PHIMS Training environment. The completion time for this course is approximately 3 hrs.</p>
<p>Immunization & Inventory Report Training LMS 1770</p>	<p>Prerequisite: Introduction to PHIMS</p>	<p>Audience (mandatory): PH Clerk, PHN, CDC, MOH, EPIs</p>	<p>This course covers an overview of PHIMS reporting function for Immunization and Inventory. It includes video tutorials and key links to reference guides. The completion time for this course is approximately 2 hrs.</p>
<p>Mass Immunization Event Training LMS 1769</p>	<p>Prerequisite: Introduction to PHIMS & Recording Individual Immunization</p>	<p>Audience (mandatory): PH Clerk, EPIs, PHN</p>	<p>This course covers creating/updating Mass Immunization Events in PHIMS, as well as client uploads. It includes video tutorials, training scenarios, and practice in the PHIMS Training environment. The completion time for this course is approximately 3 hrs.</p>
<p>Recording Immunization in a Mass Immunization Event LMS 1772</p>	<p>Prerequisite: Introduction to PHIMS & Recording Individual Immunization</p>	<p>Audience (mandatory): PH Clerk, PHN, CDC, EPIs</p>	<p>This course covers recording immunization in a Mass Immunization Event and includes video tutorials, training scenarios, and practice in the PHIMS Training environment. The completion time for this course is approximately 3 hrs.</p>
<p>Inventory Training LMS 1903</p>	<p>Prerequisite: Introduction to PHIMS</p>	<p>Audience (mandatory): PH Clerk, PHN, CDC, MOH, EPIs</p>	<p>This course covers an overall review of the Inventory function in PHIMS. It includes video tutorials, training scenarios, and practice in the PHIMS Training environment. The completion time for this course is approximately 2 hours.</p>

How to Access LMS if you are a RHA Employee

- Please follow these steps to setup an account and access the course:
- **LMS login:** <https://sharedhealthmb.learnflex.net>
- Select “New User”
- Fill in the Form (see below for an NRHA example) and proceed through the next steps to set up your account. You will use your RHA email account.
- Refer to this Reference Guide for detailed information: [How to Access LMS](#)

Account Information:

* Work Email Address: ?

Network ID:

* First Name:

Middle Initial:

* Last Name:

Contact Number: ###-###-#### ?

* Select a Region: ?

* Select a Regional Program: ?

* Select the Site/Location You Work At: ?

Do not create a new LMS account if you have previously had an LMS account.
Shared Health Service Desk : Please contact Service Desk:
204-940-8500
1-866-999-9698

* Required fields Click NEXT to continue

Questions

- If you have questions about your training requirements, please refer to your regional policies.
- If you need technical support to access LMS, contact the Service Desk.
 - (204) 940-8500, or (866) 999-9698, or servicedesk@sharedhealthmb.ca
- If there are questions about the training schedule, or need assistance with the training registration, please email: PPH Training: PPHTraining@sharedhealthmb.ca
- If you would like to register for a particular session, but do not have access to/unable to log in to LMS: please email: PPH Training: PPHTraining@sharedhealthmb.ca

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