



Important PHIMS Training Information

We are pleased to announce upcoming provincial training sessions related to Investigation and Outbreak Management. Registration will take place via LMS.

The following provides you with the necessary information to complete the PHIMS training required for **new staff**. This training can also be used as refresher training as needed, however priority will go to staff requiring initial training.

There will be a maximum of 25 students for each session.

Investigation Training sessions will be held as follows:

Week	Course	Date & Time		Register by
October 16-20, 2023	Introduction to PHIMS (LMS Course # 1768)	Monday, October 16	9:00 – 10:30	October 6, 2023
	Orientation to MHSC Communicable Disease Program & Clinical Policies (LMS Course # 1793)	Monday, October 16	13:00 – 16:00	October 6, 2023
	Communicable Disease Investigation – Reporting for Clerks (LMS Course # 1791)	Tuesday, October 17	09:00 – 11:00	October 6, 2023
	Communicable Disease Investigation – Reporting (LMS Course # 1792)	Tuesday, October 17	13:00 – 15:00	October 6, 2023
	PHIMS: Investigation Management (LMS Course # 1789)	Wed and Thurs, October 18-19	09:00 – 16:00	October 6, 2023
	PHIMS: Outbreak Management (LMS Course # 1788)	Friday, October 20	09:00 – 12:00	October 6, 2023

Week	Course	Date & Time		Register by
November 20-24 2023	Introduction to PHIMS (LMS Course # 1768)	Monday, November 20	9:00 – 10:30	November 10, 2023
	Orientation to MHSC Communicable Disease Program & Clinical Policies (LMS Course # 1793)	Monday, November 20	13:00 – 16:00	November 10, 2023
	Communicable Disease Investigation – Reporting for Clerks (LMS Course # 1791)	Tuesday, November 21	09:00 – 11:00	November 10, 2023
	Communicable Disease Investigation – Reporting (LMS Course # 1792)	Tuesday, November 21	13:00 – 15:00	November 10, 2023
	PHIMS: Investigation Management (LMS Course # 1789)	Wed and Thurs, November 22-23	09:00 – 16:00	November 10, 2023
	PHIMS: Outbreak Management (LMS Course # 1788)	Friday, November 24	09:00 – 12:00	November 10, 2023
December 18-22, 2023	Introduction to PHIMS (LMS Course # 1768)	Monday, December 18	9:00 – 10:30	December 8, 2023
	Orientation to MHSC Communicable Disease Program & Clinical Policies (LMS Course # 1793)	Monday, December 18	13:00 – 16:00	December 8, 2023
	Communicable Disease Investigation – Reporting for Clerks (LMS Course # 1791)	Tuesday, December 19	09:00 – 11:00	December 8, 2023
	Communicable Disease Investigation – Reporting (LMS Course # 1792)	Tuesday, December 19	13:00 – 15:00	December 8, 2023
	PHIMS: Investigation Management (LMS Course # 1789)	Wed and Thurs, December 20-21	09:00 – 16:00	December 8, 2023
	PHIMS: Outbreak Management (LMS Course # 1788)	Friday, December 22	09:00 – 12:00	December 8, 2023

Overview of Investigation courses

<p>Introduction to PHIMS LMS 1768</p>	<p>Prerequisite: None</p>	<p>Audience (mandatory): PH Clerk, PHN, CDC, MOH, EPIs & Surveillance Clerks</p>	<p>This course covers an overview of PHIMS as well as video tutorials and key links to reference guides. It includes: Login Basic Navigation Client Search</p>
<p>Orientation to MHSC Communicable Disease Program & Clinical Policies LMS 1793</p>	<p>Prerequisite: Introduction to PHIMS</p>	<p>Audience (mandatory): PH Clerk, PHN, CDC, MOH, EPIs</p>	<p>This course provides an overview of the MHSC Communicable Disease Program. It includes: Communicable Disease Protocols Surveillance Forms CD Investigation Process Provider Report Forms Outbreak Management Data Quality</p>
<p>Communicable Disease Investigation – Reporting for Clerks LMS 1791</p>	<p>Prerequisite: Introduction to PHIMS</p>	<p>Audience (mandatory): PH Clerk, PHN, CDC, MOH, EPIs</p>	<p>This course provides an overview of PHIMS reporting function for Investigation for Public Health Clerks. It includes: Video Tutorials Key Links to Reference Guides</p>
<p>Communicable Disease Investigation – Reporting LMS 1792</p>	<p>Prerequisite: Introduction to PHIMS</p>	<p>Audience (mandatory): PHN, CDC, MOH, EPIs, Surveillance Clerks</p>	<p>This course provides an overview of PHIMS reporting function for Investigation. It includes: Video Tutorials Key Links to Reference Guides</p>
<p>PHIMS: Investigation Management LMS 1789</p>	<p>Prerequisite: Introduction to PHIMS</p>	<p>Audience (mandatory): PHN, CDC, MOH, EPIs</p>	<p>This course provides an overview of Investigation Management in PHIMS. It includes: Video Tutorials Key Links to Reference Guides Practice Scenarios</p>
<p>PHIMS: Outbreak Management LMS 1788</p>	<p>Prerequisite: Introduction to PHIMS</p>	<p>Audience (mandatory): PHN, CDC, MOH, EPIs</p>	<p>This course provides an overview of Outbreak Management in PHIMS. It includes: Video Tutorials Key Links to Reference Guides Practice Scenarios</p>

How to Access LMS if you are a RHA Employee

- Please follow these steps to setup an account and access the course:
- **LMS login:** <https://sharedhealthmb.learnflex.net>
- Select “New User”
- Fill in the Form (see below for an NRHA example) and proceed through the next steps to set up your account. You will use your RHA email account.
- Refer to this Reference Guide for detailed information: [How to Access LMS](#)

Account Information:

* Work Email Address:	<input type="text" value="example@nrha.ca"/>	?
Network ID:	<input type="text"/>	
* First Name:	<input type="text" value="Example"/>	
Middle Initial:	<input type="text"/>	
* Last Name:	<input type="text" value="Example"/>	
Contact Number:	<input type="text"/>	###-###-#### ?
* Select a Region:	<input type="text" value="Rural RHA"/>	?
* Select a Regional Program:	<input type="text" value="Northern Health Region"/>	?
* Select the Site/Location You Work At:	<input type="text" value="NRHA Staff"/>	?

Do not create a new LMS account if you have previously had an LMS account.

Shared Health Service Desk : Please contact Service Desk:
204-940-8500
1-866-999-9698

* Required fields Click NEXT to continue

Questions

- If you have questions about your training requirements, please refer to your regional policies.
- If you need technical support to access LMS, contact the Service Desk.
 - (204) 940-8500, or (866) 999-9698, or servicedesk@sharedhealthmb.ca
- If there are questions about the training schedule, or need assistance with the training registration, please email: PPH Training:
PPHTraining@sharedhealthmb.ca
- If you would like to register for a particular session, but do not have access to/unable to log in to LMS: please email: PPH Training:
PPHTraining@sharedhealthmb.ca

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