

# Transitional New Employee Orientation

## Course Bundles

This is the breakdown of the New Employee Orientation (NEO) Course Bundles for new staff members. Since these are housed on the LMS, they will provide reporting through SAP - more on that in the last chapter.

**Tip:** Put “NEO” in the search bar in the LMS and all bundles come up.

## Foundational Bundle

### LMS Name

“NEO – Foundational Course Bundle”

### Audience

Every new or transferring employee

### Courses

LMS#	Course Name	Duration	Renewal
eLearning-7 B	Accessibility for Manitobans – Customer Service	35 mins	N/A
PMH-239 B	Active Shooter - Armed Intruder	10 mins	N/A
eLearning-21 B	Fire Safety Code Red	30 mins	Annual
eLearning-16 J	Hand Hygiene	15 mins	2 years
eLearning-2 F	PHIA for WRHA	45 mins	3 years
LMS-1431 A	Disclosure of PHI to Lessen Risk of Serious Harm	20 mins	N/A
PMH-201 C	Respectful Workplace	35 mins	N/A
eLearning-8 C	Violence Prevention Unit 1: Orientation	30 mins	N/A
eLearning-9 C	Violence Prevention Unit 2: Relationship Building	45 mins	N/A
LMS-1404 A	Active Offer of French Language Services - English	45-60 mins	N/A
LMS-1207 C	WHMIS	20-30 mins	3 years

## Nursing Bundle

### LMS Name

“NEO – Nursing Course Bundle”

### Audience

Every new or transferring nurse

### Courses

LMS#	Course Name	Duration	Renewal
eLearning-17 F	Personal Protective Equipment	15	2 years
eLearning-18 A	Point of Care Risk Assessment	15	2 years
Bundle	Wound Care Level 1	8 x 30	N/A
LMS-1205 A	Orders of Committeeship	45	N/A
LMS-1206 A	Medication Reconciliation	45	N/A
eLearning-10 A	Violence Prevention Unit 3: WRHA	20	N/A
eLearning-11 B	Violence Prevention Unit 4: Managing Violent, Aggressive, and Responsive Behaviours	40	N/A
eLearning-14	Violence Prevention – How the Brain Works	15	N/A
eLearning-15	Violence Prevention – Cultural Safety and Trauma Informed Care	15	N/A

## Allied Health Bundle

### LMS Name

“NEO – Allied Health Course Bundle”

### Audience

Every new or transferring audiologist, dietitian, occupational therapist, paramedic, pharmacist, pharmacy technician, social worker, rehabilitation counselor, recreational therapist, physiotherapist, psychologist, podiatrist, speech and language pathologist, respiratory therapist, any other Allied Health professional

### Courses

LMS#	Course Name	Duration	Renewal
eLearning-17 F	Personal Protective Equipment	15	2 years
eLearning-18 A	Point of Care Risk Assessment	15	2 years
eLearning-11 B	Violence Prevention Unit 4: Managing Violent, Aggressive, and Responsive Behaviours	40	N/A
eLearning-14 A	Violence Prevention – How the Brain Works	15	N/A
eLearning-15 A	Violence Prevention – Cultural Safety and Trauma Informed Care	15	N/A

## Clinical Support & Home Care Support Bundle

### LMS Name

“NEO – Clinical Support Course Bundle”

### Audience

Every new or transferring health care aide, nursing aide, unit assistant, nursing assistant, home care aide, and rehab assistant

### Courses

LMS#	Course Name	Duration	Renewal
eLearning-17 F	Personal Protective Equipment	15	2 years
eLearning-18 A	Point of Care Risk Assessment	15	2 years
eLearning-11 B	Violence Prevention Unit 4: Managing Violent, Aggressive, and Responsive Behaviours	40	N/A
eLearning-14 A	Violence Prevention – How the Brain Works	15	N/A
eLearning-15 A	Violence Prevention – Cultural Safety and Trauma Informed Care	15	N/A